4 May 2020



We have set out the KEY government initiatives for additional funds during the Covid-19 interruption to trading which will be of relevance to social enterprises. This table will be updated and circulated regularly. **Updated sections are shaded pale blue**.

Scheme	Eligibility	Key Details	How to Access	Notes / Updates
Job retention scheme (cover costs of salaries)	To help businesses contribute towards the costs of any employee who is on the PAYE scheme only who are no longer able to work. The guidance notes that this typically excludes any publicly funded posts / public sector workers.	Covers at most £2,500 gross pay per month per employee. Grant that covers 80% of their usual monthly wage costs, plus the associated Employer National Insurance contributions and minimum automatic enrolment employer pension contributions on that wage.	HMRC confirmed that the employer guidance and guidance for employees have been further updated in line with some of the main queries received from stakeholders. Whilst all the guidance has been refreshed, the	Eligibility date for employees has moved from 28 th Feb to March 19 2020 – the day before the scheme was announced. To reduce fraud, the employee must have been notified to HMRC through an RTI submission notifying payment in respect of that employee on or before 19 March 2020.
	Employees must be furloughed i.e. temporarily laid off ALL* work during the Covid-19 outbreak. The intention is to avoid making them redundant; it is important you check your contract terms allow you to do this and agree the furloughing with individual employees.	Employee deductions will be calculated in the same way. Note - auto-enrolment pension rules still apply. Cover does not include benefits or dividends. Backdated to 1 March 2020 Open initially for at least three months, now extended until the end of June and may be extended again 'for longer if necessary'.	main areas I would draw your attention to are: • the more detailed information on scheme eligibility • further information on how to calculate a claim • clarification of what constitutes wages.	This is not for all employees. Changing an employee's status is subject to employment law so you should check existing contracts and if necessary, negotiate any changes needed, including collective consultation if enough staff are involved. Some staff may prefer redundancy – they are not obliged to be furloughed.
	No restrictions on type of employer, including not-for-profits and charities. It is possible to backdate if redundancy has already occurred, but staff must be re-employed and placed on furlough.	Minimum period of furlough is 3 consecutive weeks. Grant is a reimbursement to the employer therefore the employer will need to make the wage/ salary payment to the furloughed worker and then be reimbursed by HMRC.	Please review the links for more information about the scheme. To claim, you will need: • your ePAYE reference number	You cannot have employees still working part-time / 20% time etc. and need to be careful not to discriminate in who is furloughed. Training that does not generate revenue is allowed but must be paid at National Minimum Wage or above. There is plenty of free online training available at present too.



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	*Furloughed Directors can continue to undertake obligations to remain compliant as a company / Director but must not undertake any work that generates or would typically generate revenue for the company.	Details of furloughed employees need to be submitted to HMRC to be eligible so start having consultations and getting paperwork and payroll in order asap. You will need to calculate the amount you are claiming. HMRC will retain the right to retrospectively audit all aspects of your claim.	 the number of employees being furloughed the claim period (start and end date) amount claimed bank account number and sort code contact name phone number 	The latest guidance says that employers can choose to top-up pay, either for the unfunded 20% of pay or the amount above £2,500 for higher earners, but this will not be a formal requirement to obtain access to the scheme. Zero hours contracts, apprentices, shielding employees, employees with caring responsibilities and some agency staff are covered, see government info for details. Self-employed are not covered by this scheme, but see below. Guidance now covers details on annual leave and sick pay etc. Importantly - You cannot claim for employees while they're getting Statutory Sick Pay, but they can be furloughed and claimed for once they are no longer receiving Statutory Sick Pay. Some additional considerations are helpfully set out in the updated government guidance.
Self-employment support	The scheme will be open to those with a trading profit of less than £50,000 in 2018-19 or an average trading profit of less than £50,000 from 2016-17, 2017-18 and 2018-19.	Self-employed have to apply for the scheme. You can keep on working during this period.	HMRC will use their existing information to check potential eligibility and invite applications once the scheme is operational.	Impacted individuals facing imminent problems are being encouraged to apply for Universal Credit (request an advance) and other benefits) Visit: Government Benefits.



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	To qualify, more than half of your income in these periods must come from self-employment. Only for those already in self-employment i.e. anyone who submitted a tax return for 2018/19. You must have been trading in 2020 and continuing to trade or would have been trading if it were not for Covid-19.	The grant will be subject to Income Tax and National Insurance contributions but does not need to be repaid. Maximum grant will be £2,500 per month, initially for 3 months; payment will be in a single-lump and is taxable income. Payments will start being made in June 2020. IMPORTANT: If you have not submitted your Income Tax Self-Assessment tax return for the tax year 2018/19, you must do this by 23 April 2020.	You will need to complete a simple application form to access. See here for details. It is not yet open. HMRC will aim to contact you by mid May 2020 if you're eligible for the scheme, and invite you to claim online.	Members of Partnerships are also eligible. Those who work via their own limited company are not eligible but are encouraged to apply for support via the furloughed workers scheme.
Self-employment delay in tax payments	All self-employed people are eligible	If you are self-employed, income tax payments becoming due in July 2020 under self-assessment, will be deferred until January 2021. There will be no penalties or interest on these payments provided they are paid by the January 2021 deadline.	It is automatic so you will not be chased for payment.	This is limited at this point in time; we anticipate that some additional measures will be announced. It is looking like this will mirror the support for employees i.e. circa 80% of average earning for the last 3 years.
Grants for small retail, leisure, and hospitality businesses in ENGLAND	Must pay business rates at a reduced rate on a commercial property, excluding reductions due to the Small Business rates multiplier. Must be operating in one of the following sectors:	Automatic grants of £10,000 (rateable value under £15,000) /£25,000 (rateable value £15,001 -£50,000). Local Authorities are writing to eligible businesses. The message is that if you have not received a	Some Local Authorities are sending letters but still requiring eligible businesses to complete and return web-forms or letters before issuing the grant. Therefore, check your premises	Eligible enterprises will also benefit from a full rate relief (as will nurseries who are Ofsted registered, letting agents, estate agents and Bingo Halls) and should await updated bills from the local authority.



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	 as shops, restaurants, cafes, drinking establishments, cinemas and live music venues for assembly and leisure as hotels, guest & boarding premises and self-catering accommodation And that must be occupied and that your premises are wholly or mainly used for that purpose. Personal use and parking spaces have been explicitly excluded. 	letter by early April and think you should qualify please contact your relevant Local Authority. An Annex is included at the end of the document with the summary of guidance provided to Local Authorities on eligibility. The latest guidance indicates that businesses with more than one premises will qualify provided they have at least one premises that meets the relevant criteria.	post and emails if you haven't heard anything. Should be paid automatically by your local authority: Check here: Local Councils The Government plans to pay the funds to local authorities at the start of April. Ratepayers who qualify for payments should start to receive payments very shortly.	Not clear yet how businesses are being identified to be eligible, but appears to be based on business rate and premises classification but see MHCLG: Business rate retail relief: Guidance A clear list and further information is available here on rateable relief: Business Rate Relief Enterprises may want to double-check with their local council if their eligibility is unclear and they think they qualify.
Small business grants in ENGLAND	Must occupy a premises. Must be eligible for Rural Rate Relief, Small Business Rate Relief or Taper business rates* *informally, we understand discretionary rate relief for not-for-profits may qualify	One-off grant of £10,000	Should be paid automatically by your local council. Check here: Local Councils but see above	It is unclear whether businesses who qualify for the leisure and hospitality grants will qualify for this grant in addition, but unlikely.
VAT / income tax deferral	VAT for VAT registered businesses only Income tax for all tax-registered businesses	Payments deferred until 2021, and not removed, so you will still need to pay in 2021.	Automatic; no need to apply	Businesses and individuals who will struggle to pay their taxes due to Covid-19 now have a dedicated HMRC helpline to call: 0800 024 1222



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Govenrment-backed 'bounce back' loans (BBLS)	Any British SME established before March 2020 can apply for a 'Bounce-back' loan. EXCEPT: Credit institutions Insurance companies Public-sector organisations State-funded primary & secondary schools. You MUST be in difficulty due to Covid-19 You should not have been in financial difficulty in December 2019*, but will still be able to apply if you meet additional state aid criteria You MUST be trading to generate 50% of revenues, UNLESS you are a Charity	Government underwrites 100% of the loan; the full loan is still repayable. Loan size £2,000 - £50,000, up to a maximum of 25% of 2019 turnover and cannot be additional to existing CBILS loans (these must be paid off in full first or by the BBLS loan). Loan terms are 6 years and 2.5% interest; interest and capital payments become due after 12 months. The Government will pay interest for the first 12 months. You will need to self-certify that your business is eligible for a loan under BBLS. If your business is eligible, it will be subject to appropriate customer checks. Some state aid restrictions may apply to your application so check your state aid position first. You will not be asked to offer any form of personal guarantee, including against personal assets, such as your main home.	If you carry out any banking with an accredited CBILS lender (most High Street banks), it is advised you approach them via their website in the first instance. You will need: Company name, address and company registration number Turnover for 2019 (estimates can be used) Current account and sort code However, you can apply via most lenders listed at: British Business Bank If one lender turns you down, you can still approach other lenders within the scheme.	These are 'quick access' versions of the CBILS Loans. At the time of writing, no social lenders are yet offering these loans. If you have any existing borrowing, you must check if you need consent from current lenders prior to applying for any further borrowing, including these loans. Most lenders include an option to veto further borrowing in their loan agreements. Public Sector Organisations – this can catch-out some VCSEs. It is worth checking if you are listed under the Office of National Statistics under this heading, especially VCSEs which used to be part of public sector organisations. *Organisations who were in difficulty (i.e. those with annual accounts where the balance sheet shows net liabilities) on 31st December 2019 will need to meet additional state aid criteria. Remember, some social investments and nearly all publically funded and National Lottery grants count towards state aid.



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Government- backed business loans	Any British business can apply for a CBILS loan. Application is a standard loan process via a listed lender. British Business Bank advises that new companies or those with a limited trading record are unlikely to be successful. You must have a borrowing proposal which, were it not for the current pandemic, would be considered viable by the lender, and for which the lender believes the provision of finance will enable the business to trade out of any short-to-medium term difficulty,	Government underwrites 80% of the loan; the full loan is still repayable. The terms / rates of any loans and interest rates are not specified by the guarantee but government guarantee includes that they will cover interest for the first 12 months and that any lender fees covered. Lenders will be looking for a good business proposition and the ability to repay after the corona virus outbreak has finished. Lenders may allow you to borrow unsecured on amounts up to £250,000; and secured up to £5 million.	Via lenders listed at: British Business Bank and with any high street bank.	Please note: Resonance is not currently a registered lender with British Business Bank. We are however looking at innovative and additional finance options for existing and new investees and expect to announce our response soon. Existing investees will still need to get Resonance – and most likely other lenders - approval prior to taking on further borrowing as a standard condition of existing loans. The requirement to offer personal guarantees for loans under £250,000 has just been relaxed, as has the requirement to have sought and been turned-down for other mainstream finance. Companies with larger turnovers are now also included.
Extension of filing deadline for accounts to Companies House	If your accounts will be late because your company is affected by COVID-19, you can apply for a 3 month extension to file your accounts. Companies House are saying that this will be automatic and immediate, but it is of course, subject to approval.	Extension should be automatic if Covid-19 is given as the reason for requesting late filing, but not guaranteed. If you do not apply for an extension and your accounts are filed late, an automatic penalty will be imposed	Need to apply online before extension is sought (current filing deadline). To apply online you'll need: • your company number	Companies that have already extended their filing deadline, or shortened their accounting reference period, may not be eligible for an extension. This extension applies to Limited Companies. It is likely to also apply to CICs. The situation for Charities and CIOs is that they can request from the



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			 information about why you need more time any documents to support your applications (optional) 	Charities Commission who are aiming to be flexible. There has been no specific guidance released as yet for Registered Societies (Community Benefit Societies, Coops) about returns to the FCA.
Protection from eviction	All commercial tenants in England, Wales and Northern Ireland are eligible. Commercial tenants are protected from eviction if they are unable to pay rent.	Commercial tenants who cannot pay their rent because of COVID-19 will be protected from eviction. These measures will mean no business will automatically forfeit their lease and be forced out of their premises if they miss a payment up until 30 June. There is the option for the government to extend this period if needed.	Automatic.	This is not a rental holiday. All commercial tenants will still be liable for the rent. If relying on this protection, think about how you will cover your rental liabilities and seek to make arrangements with your landlord if possible. This provision does not prevent eviction on other grounds. Check your lease documents car fully if you think you cannot meet your rent or other obligations.
Make tax digital links postponed	Most organisations would have been required to implement digital links by April 2020, unless they were deferred (which was true of many charities), in which case their original deadline was October 2020.	HMRC has confirmed that, in response to the COVID-19 crisis, the requirement to implement digital links for Making Tax Digital has been postponed until April 2021. A formal announcement is expected in due course, our understanding is based on an extract of an e-mail from HMRC officials to Charity Tax Group.	The criteria for making an application and how to apply are set out in the VAT Notice 700/22, section 4.2.1.3. Applications must be received by HMRC by the end of a business' soft-landing period (now April 2021) and charities would have to actively contact HMRC	HMRC are providing all MTD businesses with more time to put in place digital links between all parts of their functional compatible software. This means that all businesses now have until their first VAT return period starting on or after 1 April 2021 to put digital links in place. The extension still requires a good explanation for a request for delay (e.g. legacy IT systems which cannot be updated easily).



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No evictions for private individuals	Expect the emergency legislation to apply to all landlords and private tenants. 3-month mortgage protection only applies to landlords.	Emergency legislation to suspend new evictions from social or private rented accommodation while this national emergency is taking place. No new possession proceedings through applications to the court to start during the crisis	to benefit from this extension. If you feel the need to evict a private tenant during the next 3 months, seek legal advice first as normal procedures do not apply.	If you are renting property or rooms as part of your social enterprise, you need to note this guidance which prevents evictions from taking place due to Covid-19. Three month mortgage payment holiday announced yesterday will be extended to landlords whose tenants are experiencing financial difficulties due to coronavirus. If you are providing supported housing for vulnerable individuals, also check guidance on food and managing cases of suspected Covid-19 here: Advice for: 1. Accommodation Providers 2. Hostel/Day Centres for People Rough Sleeping 3. Domestic Abuse Safe Accommodation Provision
Public procurement processes relaxed	Implications for any social enterprise currently under contract, seeking a contract, or responding to new or potential procurement from local authorities or any public body.	Most of the guidance for contracting services suspended or relaxed to enable swifter procurement to manage Covid-19. This could lead to opportunities to gain new procurements or extend commissions but also note some	Case by case basis.	Applies to contracts under the Public Contract Regulations 2015 (PCRs). These include: • direct award due to extreme urgency;



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		opportunities anticipated for revenue may also be affected.		 direct award due to absence of competition or protection of exclusive rights; call off from an existing framework agreement or dynamic purchasing system; call for competition using a standard procedure with accelerated timescales; extending or modifying a contract during its term.
Insolvency rules	Any business who would usually have to cease trading and making payments due to imminent or actual insolvency.	The government announced a relaxation of the insolvency rules so that businesses can have some breathing space to deal with any financial difficulties. This will allow Directors to pay staff and suppliers even if they fear the company may become insolvent. The proposals will include key safeguards for creditors and suppliers to ensure they are paid while a solution is sought.	Keep an eye on the Insolvency Service website for news on this as it progresses.	These measures have been designed to assist companies with extra time so they can hopefully be able to continue to trade. The government will also temporarily suspend the wrongful trading provisions to give company directors greater confidence to use their best endeavours to continue to trade during this pandemic emergency, without the threat of personal liability should the company ultimately fall into insolvency. Existing laws for fraudulent trading and the threat of director disqualification will continue to act as an effective deterrent against director misconduct.



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Co-investment into high growth firms by UK government	Must have raised £250,000 in equity in the last 5 years from 3 rd party investors Must be unlisted company (stock-exchange) Must be based in the UK	Can request investment of between £125,000 to £5 million from the government, with private investors at least matching the government commitment, via the British Business Bank. Innovate UK are also speeding up and expanding investments.	Further detail on eligibility criteria and fund operation will be published in due course	Unlikely to be suitable for many Social Enterprises, but those in health tech or who have raised funds from community share raises may find this useful.
Charity grants	Grants direct from UK Government / relevant devolved administration to selected charities: hospices St Johns Ambulance victims charities, including domestic abuse vulnerable children charities, Citizens Advice Other charities can apply to the National Lottery for funding which has been enhanced via government support.	Main package is targeted at larger and national charities. National Lottery will be repurposing future grants to the following 3 priority areas for the next 6 months. Existing grant offers will be honoured. • Organisations supporting people who are at high risk from COVID-19 • Organisations supporting communities most likely to face increased demand and challenges as a direct result of COVID-19 • Organisations with high potential to support communities with the direct and indirect impact of COVID-19	Direct grants will be issued directly from departments to selected charities; there is no obvious mechanism to lobby for these. National Lottery have not released a dedicated page or means to apply yet. Those seeking to access the grants should initially apply via the current website to a relevant programme.	There are separate funding packages going into Local Authorities and the NHS for rough sleeping, supporting people discharged from hospital after the virus, and to help them with other services. If you can help with these, contact the relevant Local Authority with your offer.



4 May 2020

Key non-Government places of support of particular use / relevance for not-for-profits are:

NEW:

Sport England grants

Arts Council grants

Charity Aid Foundation grants

National Emergency Trust appeal will be used to distribute public donations via local foundations to charities on the front line.

Good Finance

Collating resources for the social enterprise sector including remote working help, support guides, finance options etc.

National Lottery

Power to Change

Children in Need

Funders agreement from grant givers.

Social Enterprise UK

Latest Impact Hub information and recorded Webinar on support available for social enterprises by Social Enterprise UK.

Pioneers Post

List of grants available from a variety of sources.

Bates Wells Solicitors

Charity Finance Group

UK Government

Covid-19: Guidance for the charity sector Guidance to help with running your charity during the Coronavirus outbreak.

NCVO

Coronavirus and Charity Funding, the latest developments.

4 May 2020

Annex A Summary of Scheme Requirements

	SCHEME 1 (BUSINESS SUPPORT GRANTS FUND)	SCHEME 2 (R AND LEISURE	ETAIL, HOSPITALITY BUSINESS GRANTS FUND)
		2A (RATEABLE VALUE up to £15,000)	2B (RATEABLE VALUE £15,000.01 - 50,999.99)
PER BUSINESS GRANT	£10,000	£10,000	£25,000
FUNDING GEOGRAPHY	ENGL/ BUSINESS RATE E	AND ONLY BILLING AUTHO	RITIES
STATE AIDS		aid applies 0,000 limit	
PAYMENTS TO LOCAL AUTHORITIES	GRANTS TO BE DETERMINED	IST APRIL 2020	ON TO NUMBER OF
ELIGIBILITY DATE OF SCHEME		arch 2020	
ELIGIBILITY CRITERIA	Hereditaments which were on the eligible date were eligible for relief under the business rate Small Business Rate Relief Scheme (including those in the £12k - £15k rateable value taper). These are hereditaments to which:	eligibility date h less than £51,0 been eligible fo Expanded Reta	which on the scheme nad a rateable value of 000 and would have or a discount under the ail Discount scheme ne been in force for
	Section 43 (4B)(a) of the Local government Finance Act 1988 (small business rate relief) applied, and The value of E (as defined in article 3 of the Non-Domestic Rating		





	(Relies, thresholds and Amendment) (England) Order 2017, SI 2017 No 2) was greater than 1. This does not include hereditaments that were not eligible for percentage SBRR relief but were eligible for the Small Business rate Multiplier. Hereditaments which on the scheme eligibility date were eligible for relief under the rural rate relief scheme. These are hereditaments to which: Section 43 (6B) of the Local Government Finance Act 1988 (rural rate relief) applies.	
EXCLUSIONS	Hereditaments occupied for personal use inclusions, beach huts and moorings. Car parks and parking spaces. Hereditaments with a rateable value with the restrictions in the Eauthorities may not award the grant to try or a functional body, within the meaning Act 1999. Only one grant may be awarded per heredesical services and the services are services.	ide private stables and loose s. alue of over £51,000. Expanded Retail Discount, billing hemselves, a precepting authority, g of the Greater London Authority
GRANT RECIPIENT	The person who according to the billing ratepayer in respect of the hereditamen Where the local authority has reason to they hold about the ratepayer on the so they may withhold or recover the grant identify the correct ratepayer. Local autrecipients that the grant is for the ratepayer sovery if the recipient was not the rate Landlord and management agents are a government in quickly identifying the co	at on the scheme eligibility date. believe that the information that theme eligibility date is inaccurate and take reasonable steps to thorities should make clear to ayer and may be liable for epayer on the eligible day. urged to support local
COUNTER FRAUD MEASURES	Any business caught falsifying their rec money will face prosecution and any fur claw back.	
GRANTS PER BUSINESS	1 per hereditament	1 per hereditament
RATING LIST CHANGES	Any changes to the rating list (rateable after the scheme eligibility date includin backdated to this date should be ignore Local authorities are not required to adjithe rating list is subsequently amended eligibility date.	g changes which have been of for the purposes of eligibility. ost, pay or recover grants where

RATING LIST CHANGES	In cases where it was factually clear to the local authority on the scheme eligibility date that the rating list was inaccurate on that date, local
EXCEPTIONS	authorities may withhold the grant and/or award the grant based on their view of who would have been entitled to the grant had the list been
	accurate.
	This is entirely at the discretion of the local authority and only intended to prevent manifest errors.
	Where the local authority chooses to use this discretion then landlords and managing agents are urged to support the local authority in identifying quickly the correct ratepayers.
POST EVENT	Post payment, the Government Grants Management Function and
ASSURANCE	Counter Fraud Function will support LAs to carry out post event
	assurance work to identify high risk payments.
MONITORING	Local authorities to retain records of individual payment, as part of their
&	usual processes.
REPORTING	Local authorities to provide aggregate weekly reports on a) numbers of
	businesses eligible per scheme, b) number of payments being
	processed and value per scheme and c) number of actual payments and
	value per scheme.